

FOSS

Friends of Sutton School

Minutes of the FOSS meeting held on Tuesday 21st April 2026

Present: Mel, Tori, Polly, James Platford, Tom, Katie D, Katy G, Lucy, Sarah L and Vicky

Apologies: Helen Pye, Helen F, Sarah & James Plant

1.	Welcome and introductions	
2.	Acknowledge Fundraising Efforts We acknowledged Tom F's mum's fantastic fundraising efforts raising £1000 for FOSS through a raffle she organised. Tori queried if she would be happy to be featured in the school newsletter to highlight her amazing achievement. Action: Tom F will confirm if we can include a section on the raffle in the newsletter.	Actions Tom F
3.	Silent Auction Mel provided an update on the preparation of the Silent Auction. Currently we had 30 lots to auction. To prepare and ensure the Silent Auction is effective, Mel has had to set up the auction through the website "Givergy". This has been labour intensive, and a significant amount of work has been required to complete the auction and arrange payment facilities. The committee agreed that it would assist if we could visually see the bids on the auction as bids are made. Mel to look into this. Payment services to be set up using "Stripe"; Sarah L has experience with this and will assist Polly and Mel. The goal is to have the silent auction live by Friday 1 st May but there is still a considerable amount of work required to complete. Discussions were had about publicising the auction. Suggestions as follows: 1) Advertise on Facebook through the FOSS page and sending it to local Facebook pages (Huby, Stillington etc); 2) Print leaflets to be handed round the village; 3) Provide a poster/leaflets to pre-school; 4) Posters to be distributed; 5) Advertise in the York Press/Easingwold Advertiser;	Actions All

	<p>6) Advertise on Jorvik Radio</p> <p>Action: Sarah L to assist Polly and Mel with the Stripe account for the silent auction</p> <p>Action: Sarah L to speak to Jorvik Radio and Easingwold Advertiser about advertising the silent auction</p> <p>Action: Polly to design and organise printing of posters and leaflets</p> <p>Action: Sarah L to add advert of silent auction to FOSS Facebook page</p> <p>Action: All to distribute leaflets, posters and advertisement of the auction on Facebook pages etc.</p> <p>Action: Tori to arrange an email from the school to parents for a final plea of auction donations.</p>	
4.	<p>Tomas sponsored run</p> <p>Discussion on Tomas Millard’s sponsored run. Katy G confirmed that the sponsored run is now going to be for a sponsored relay in September 2026 where a team relay over 60 miles. The team currently will be Tomas, James Platford, Joe Allan and Jennifer Hill.</p> <p>Sponsorship can begin prior to the school summer holidays. Katy G and James Platford will keep the committee updated on this.</p>	Actions
5.	<p>Sports Day</p> <p>Consideration of fundraising at Sports Day. Discussions held around a food and drink stall whilst the races are taking place. Also selling ice creams and ice lollies at the end of the event.</p> <p>Action: Mel to speak to Helen Pye about this proposal.</p>	Actions Mel
6.	<p>Summer Fair</p> <p>Summer Fair scheduled for Friday 26th June.</p> <p>Agreed for the proposed Colour Run to take place at the end of the School Fair. This will be donated by FOSS to the children as a thank you for their fundraising efforts this year.</p> <p>Suggested stalls and features at the fair:</p> <ul style="list-style-type: none"> • BBQ • Bar 	Actions Mel, Polly, Tori, Katie D, Lucy, James Platford, Helen Pye Tom

- Tattoo and hair glam
- Inflatable assault course (proposed by Lucy this could be sponsored by her father-in-law but will check)
- Live Music (to be provided by Tom F and Sam Williamson)
- Games provided by Year 6
- Raffle
- Tombola
- Sweet stall
- Win a donated Teddy Bear

FOOD:

Action: James Platford to speak to Joe Allan about providing and cooking on the BBQ

Action: Mel to speak to Thorntons butchers for donation of sausages/burgers and veggie option

Action: Katie D to speak to Bromwich or 192 for donation of bread rolls

Action: James Platford to produce costings for alcoholic drinks (cans of G&T etc versus making drinks from scratch)

STALLS:

Action: Polly to organise donated Teddy Bear game and speak to school about comms to receive donations in plenty of time

Action: Lucy to arrange inflatable assault course and Tombola prizes

Action: Mel to speak to Helen Pye regarding Year 6 setting up a stall of games

Action: Katie D to organise sweet stall

ORGANISATION:

Action: Polly to organise posters

Action: Tori to collate pricelist to be included on posters

Action: Tori to organise spreadsheet of volunteers for the fair

Action: Helen Pye to email parents of Reception in-take for 2026 to see if they wish to attend

COLOUR RUN:

Action: Polly to look into sourcing the products for the colour run

	<p>Action: Mel to speak to Helen Pye and teachers about the colour run and what will be required (Polly's input may be required on this)</p>	
7.	<p>Non-uniform day</p> <p>Non- uniform day proposed Friday 19th June.</p> <p>Rather than charge a payment we request donations of tombola prizes.</p> <p>Action: Helen Pye to email parents and include in school newsletter date of non-uniform and donation of Tombola prizes</p>	<p>Actions</p> <p>Helen Pye</p>
8.	<p>Sutton and Huby Show</p> <p>Lucy proposed that we arrange a stall (to be decided) at Sutton and Huby show on 4th July.</p> <p>Concerns of having enough volunteers to “man” the stall for the day but all agree it would be a good opportunity to reach out to the community.</p> <p>Action: Lucy to speak to Ruth (another parent in the school) and see if between them they could take this forward. If so, to engage with Huby school to consider a “joint stall”.</p>	<p>Actions</p> <p>Lucy</p>
9.	<p>School Uniform donations</p> <p>Lucy raised that Ruth (another parent in the school) proposed to take forward a used school uniform sale.</p> <p>Action: Lucy to speak to Ruth to discuss</p>	<p>Actions</p> <p>Lucy</p>
10.	<p>Ice lollies</p> <p>Agreed that after May half term we should organised an ice cream stall each Friday when the weather is nice.</p> <p>We would require volunteers for this each week, but it should only take 10 minutes to sell the lollies with minimal clear up.</p> <p>Action: Polly to contact Abby from prior committee to find out numbers of lollies required</p>	<p>Action</p> <p>Polly</p>
11.	<p>Other points to address</p>	<p>Actions</p>

	<p>Action: Mel to speak to Joe Allan about the match funding and solar farm funding that was mentioned at the last meeting</p> <p>Action: Mel to speak to Sarah P about the money raised on Parent Pay from the Easter fun day</p> <p>Action: Polly to speak to Helen Pye about BP and potential funding</p>	Mel & Polly
12.	<p>Separate Committee meeting</p> <p>Agreed it would be useful to have a separate committee meeting just with appointed members, Helen Pye and James Plant to discuss confidential matters.</p> <p>Action: Tori to arrange separate committee meeting</p>	<p>Actions</p> <p>Tori</p>
13.	<p>AOB</p> <p>None</p>	
14.	<p>Date of next meeting</p> <p>Tuesday 2nd June – 6pm at school</p>	