**FOSS AGM – 21st October 2021**

**Committee & Attendees**

Chair: Katie Carass

Treasurer: Laura Border

Secretary: Caroline Clements

Committee members/parents: Mel Brooker, Jessica Porter, James Platford, Annie, Catherine Hall, Katherine Forsey, Steph Young

Headteacher: Mrs Pye

**Agenda**

1. **Welcome & apologies –** Apologies from Abi Rescole
2. **Finances –** Katie Carass provided an update on the financial situation, after it was discovered that the former treasurer had been borrowing money from the Foss accounts. Advice was sought from the Police & the Charity Commission. The chair, new treasurer, secretary and headteacher agreed that an agreement should be written whereby £50 per month would be repaid. This document was written by a lawyer. The former treasurer did not maintain the agreement and has made sporadic payments. It was therefore agreed to put a claim into the small claims court for £2,600 and this was submitted earlier this week.
3. **Treasurers Annual Report.** Laura Border provided a breakdown of the funds raised between September 2020 and October 2021. Raised £3,985. For further details see attached Treasurers report.
4. **Election of Committee –** Introduction of existing FOSS members and vote in new committee

Chair: Katie Carass standing down as chair. Steph Young unanimously elected as chair.

Treasurer: Laura Border standing down as chair. James Platford unanimously elected as chair

Secretary: Caroline Clements standing down as secretary. Abi Rescorle unanimously voted as chair (not present, but had put herself forwards).

1. **AOB & dates for next meeting –** Non set.
2. **Actions – Laura B to liaise with James Platford with regards treasurer role and ensuring his name is added to signatories.** Katie Carass to inform charity commission of updated FOSS committee members & liaise with Steph Y. Caroline C to liaise with Abi R with regards secretary role & to pass on the FOSS folder.