**Sutton on the Forest CE Primary School**

**Remote Learning Parent Guide**

**September 2021**

This purpose of this guide is to give information and instructions to parents to support remote learning for children who are isolating during the Covid19 restrictions.

In the event of a closure or an individual isolating, we will provide lessons and resources for all subjects in our curriculum, whilst children are isolating .

Children may be sent home if they have symptoms of Covid19 or they are isolating because a family member has symptoms of Covid19. This could affect one or two children within a school or the whole class.

This document is under continuous review.

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**Section 1; Information for Whole class isolation**





**3. How will the lessons and work be given for a whole class isolating?**

Each class teacher will be delivering their lessons slightly differently to suit the age of the child and the lesson content.

Each morning, there will a Google Meet class to introduce the learning for the day. The lessons will be accessed on Google Classroom and there will a short video by the teacher to introduce the task. Videoing what the task/lesson is mean that parents/carers can access the information when it suits their family. The information can be paused and rewound to clarify and repeat when needed. There will be a Google Meet at the end of the day to see how the children have got on that day.

**4. How will the work be returned?**

Some work set by school will be expected to be returned to the class teacher through Google Classroom. As the work will be set as an ‘assignment’ through Google Classroom, the children’s work will be visible to the class teacher as soon as they start on it, but there is also a ‘hand in’ button to press once your child has completed the work. This will let the teacher know the child has finished and not still working on it.

If returning work through Google Classroom is not required, the class teacher will indicate other ways that work can be handed in; this may be a photograph, scanning and emailing work or, for our younger children, through Tapestry. Seeing evidence of the children’s work will help us monitor their progress and offer support. We will expect work to be handed in from all children.

**5. What feedback will we receive about the work we have handed in?**

All work received will be seen by staff. You may get immediate feedback from a teacher or teaching assistant but parents and children cannot expect detailed, daily feedback on all work. Staff will be providing feedback where appropriate to support children’s progress.

Staff are expected to work between 8.30am and 3.45pm.



**Section 2; Information for individuals isolating**

**When will parents receive work from school?**

Parents will receive a message in Google Classroom on the first day of isolation explaining the work to be completed. If you are unable to access Google Classroom, please let school know and information will be sent via email.

On each further day of isolation work will be sent via Google Classroom to parents in readiness for the following day.









**Section 3; What if the class teacher is isolating?**

**Section 3; Information for when a teacher is isolating**

**1. How will lessons be provided if the class teacher is isolating?**

If the teacher is still able to deliver lessons, they will be providing a live lesson into school from home. The children will watch the teacher on the classroom whiteboard. They can ask questions and the teacher will be able to respond in real time. A teaching assistant will be in the classroom with the children to listen to the lesson and support the children’s learning.

**2. How will feedback be given?**

The school-based staff will give immediate feedback to children just as in a usual classroom. Work that the teacher needs to see will be uploaded to Google Drive.

**3. What if I need to speak to the teacher?**

Please email the teacher with any concerns or questions. If they cannot be resolved by email, staff will contact you by telephone.

Please remember that staff who are isolating may have children or family members who are unwell that they are caring for.

**Section 4; Additional Information**





**3. SEND**

All children with identified needs will continue to receive support during remote learning. This will vary depending on the age and needs of the child. For example, the class teaching assistant will contact you to arrange small group live lessons. Work will be differentiated to suit your child as it would in the usual classroom.

Children’s progress towards targets will continue to be monitored and they will be reviewed at least every term through a virtual meeting or telephone call with parents.

If your child has support from an external agency it may be possible to arrange this with them whilst remote learning but it will depend on individual circumstances30-

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**Frequently Asked Questions**

**What do I do if my child is ill?**

If your child is unwell because of Covid19 or another illness, we would expect you to report them unwell as usual. Parents can do this by emailing the school office. Children who are unwell are not expected to complete work and submit it.

**2. What if we go on holiday?**

Absences during term time will continue to be agreed by requesting permission from the Headteacher. Absences are granted only in extenuating circumstances and therefore parents should not expect that teachers provide remote learning.

**3. Why can’t every lesson be a live lesson?**

Some families have excellent access to efficient broadband and devices, but unfortunately not every family does. It is also important to understand that because every family is different it may not be possible to sit down and start work at 9am during isolation because of parent’s work commitments. By providing a blend of different methods we hope to be able to suit everyone’s needs.

**4. What do I do if I need a device to support remote learning?**

Please contact school regarding this issue.

**5. Does my child need to complete remote learning?**

If your child is isolating and otherwise well enough for school, we will expect them to complete their learning. Each day we will register your child’s attendance by their engagement with their remote learning.