

# SUTTON-ON-THE-FOREST

## CHURCH OF ENGLAND PRIMARY SCHOOL



5<sup>th</sup> October 2020

**Address**  
Sutton-on-the-Forest  
Church of England  
Voluntary Controlled  
Primary School  
Main Street  
Sutton on the Forest  
North Yorkshire  
YO61 1DW

**Telephone**  
01347 810 230

**Email**  
admin@sutton-on-the-forest.n-yorks.  
sch.uk

**Website**  
www.suttonontheforestschool.org

Dear Parents/Carers,

### **Parent-Teacher Meetings - 20<sup>th</sup> & 21<sup>st</sup> October 2020**

We are so pleased that all of the children have settled back into school and their learning so well this term. We look forward to discussing your child's progress with you at one of our upcoming Parents' Evenings on 20<sup>th</sup> and 21<sup>st</sup> October.

Due to the current restrictions, government advice is that all parental communication must be conducted virtually or by phone. Meeting virtually will allow both parents/carers to attend if they wish, as well as both class teachers where applicable. Some parents/carers may prefer a telephone conversation, but this will mean that only one teacher and one parent/carer can be involved in the conversation.

Please could you complete the attached slip to indicate your preferred date and time range, and whether you would prefer an online or phone appointment. **Please return this to school as soon as possible.**

We will then email you to confirm a **10-minute appointment** with your child's teacher(s). If you have chosen to meet online, we will also send instructions nearer the time.

We will try to accommodate your preferred date and time where possible, but we hope you understand that this may not always be possible.

Thank you for your cooperation.

Yours sincerely,

*Helen Pye*  
Headteacher

Small school, big heart, aiming higher together





## Parent-Teacher Meetings, Autumn Term 2020

Child's name: \_\_\_\_\_ Child's year: \_\_\_\_\_

**I would prefer an appointment:**

Online ☐

By phone ☐

**Preferred date:**

Tuesday 20<sup>th</sup> October ☐

Wednesday 21<sup>st</sup> October ☐

**Preferred time range:**

3:45-4:45pm ☐

4:45pm-5:45pm ☐

5:45pm-6:15pm (Rec/Y1 and Y5/6 only) ☐