

# FOSS Agenda and Minutes

Committee Meeting 1st November 7pm - School Hall

## **Attendees:**

Mr Buttery  
Kerry Jacob-Thompson  
Donna Townsend  
Dawn Benson  
Valerie Gale  
Caroline Dawkins

Mr Buttery opened the meeting with a presentation. Now available on the School Website. <http://suttonontheforestschool.org/friends-of-sutton-school/friends-of-sutton-school/>

The committee covered:

### **1. Recap on last terms activity This will also be posted on the school website shortly.**

We managed to raise £292.62 from the Smarties tubes

We raised £59.10 from non-uniform day

We estimating we'll raise £112 from Cauliflower cards

Termly total (est.) £463.72

Discussions about the amounts, Kerry stated that she was disappointed with the money raised by the Smartie tubes, other members discussed the timing of the collection. Further discussion about collection dates coinciding with other funding dates.

### **2. Confirm this terms planned activity**

Christmas Hampers – We're awaiting a date for the nativity, once this is published, the Hampers lists will be placed in the hall and advertised. The raffle will be drawn after The Nativity. Would it be a good idea to do ticket pre-sales similar to the summer raffle?

A staff meeting is this week, dates will be available asap. Mr Buttery said 'yes' to the raffle tickets going out in advance.

Bag2School collection - 7am on the 8th November – one of us needs to be there from 7am to ensure this gets collected.

Mr Buttery suggested moving the date to the Thursday which means he is available, if not possibly Kerry or Donna would attend.

Disco Night - we are joining forces with Crayke PTA and holding a disco in our school hall on Friday 24th November. We need 12 helpers to match Craykes helpers. CHASA are nervous about the support they will get from their parents as there is now travel for them to consider.

A FOSS Ping needs to go out for responses with a deadline of 10th November. The ping must state that the event cannot go ahead unless we have 12 helpers! Donna to action. An email has been circulated.

Wreath-making night - 1st December – we need to push this again, is a drinks licence needed– or are we ok with the ticket price including a glass?

A discussion of 'bring a bottle' with the option of charging for corkage. If this option goes ahead, no licence is needed.

Non-uniform day - (Last day of winter term) – it has been suggested this should be free – thoughts?

With the calendars being on sale before Christmas, and maybe a christmas jumper day could replace. Decisions on this could be made when we have an idea of money raised so far?

Calendar – once we have the proof we'll need to get pre order and money in quickly as we need to place the order on 4th December.

Donna stated that Dom was working on adding the business logos. Proof available shortly.

### **3. AGM - Monday 27th November, school hall at 6pm**

Chairs reports and Head Teachers reports written

New committee needed

Treasurer's Report also.

### **4. Tesco blue token application**

Any progress?

Donna explained that this has not been actioned due to the fact that we didn't have a 'mission statement'/governing document. Dawn said she wrote one, Donna following up with Dawn.

## **5. Grant Help Application**

Any progress?

Nothing to report. Mr Buttery explained what this was, and how it worked.

## **6. The digital Camera/s – to purchase on Black Friday – what kind of camera/cameras would you like us to buy?**

Fuji Shock Proof, Waterproof

## **7. After the digital camera/s – what is FOSS aiming to fundraise for?**

What does the school need?

*We have been asked for new computers by the governors and books from the teachers – where is the more pressing need?*

Mr Buttery explained, that one of the first things he noticed was how efficient the new laptops were in comparison to the old laptops. Mr Buttery is also in talks with Image Playgrounds for a quote to replace the climbing apparatus in the bottom of the school field. Valerie asked whether we could get National Lottery Funding for this?

A recent local playground refurbishment was discussed, but this was a community led initiative for a public open space.

## **8. Fundraising Tree – we have been passed a leaflet by Liz Bell.**

All thought this was a great idea. Caroline said that Fosters Jewellers would fund this initiative. This has now been orderered.

## **9. What nights of the week is the hall booked/free to use?**

Monday/Wednesday/Friday after 6.30 (Treetops)

## **10. Highlight the changes to FOSS site including Easy Fundraising**

Donna discussed what was new on the website including Easy Fundraising link.

Mr Buttery said that Crayke had raised a lot using this initiative. Dawn asked if people were aware that Business users can raise money as well. Mr Buttery suggested Donna presented this at the FOSS AGM.

## **11. What other Fundraising dates are this term, Poppies, Children in Need?**

Children in Need. Years 4,5,6 will be running stalls, and the theme will be 'yellow'

## **12. AOB**

None