**Minutes of a meeting of the Governing Body of Sutton-on-the-Forest CE VC Primary School on Thursday 25 May 2017 at 6.30 pm**Present: Mr M Wiltshire (Chair), Mrs J Botham (Headteacher), Mrs V Gale, Mrs A Williams, Mr C Henderson, Mrs J Catchpole, Mrs H Morris

In attendance: Mrs A Instone, Clerk

**Minute no**

**Gov 1**  **Prayer**
 The meeting opened with the School Prayer.

**Gov 2 Apologies for absence, consents and declarations of interest** Apologies for absence, with consent, had been received from Mrs Comito, Mr Danby and Miss Dearden.

 Mrs Morris declared an interest in item 5b) on the agenda. There were no other declarations of interest.

**Gov 3 Approve minutes for signature of the meeting dated 4 May 2017** This item was deferred to the next meeting.

**Gov 4 Matters arising from the minutes and from the Action Plan**
 This item was also deferred to the next meeting.
  **Gov 5 Approval of:** a) start budget

 It was reported that the budget had been considered in detail by members of the Resources Committee and was recommended for approval.

 The budget was approved

 b) Terms of Reference for Treetops Committee

 The Terms of Reference were approved without comment

 the Timetable was outlined and approved

**Gov 6 Appointment of Clerk to Treetops Committee** Anne Williams was appointed as the Clerk to the Treetops Committee.

**Gov 7 Any other business previously notified to the Clerk**

 There was no other business.

**Gov 8 Date of next meeting** The date of the next meeting was agreed as Tuesday 11 July 2017 at
 6.00 pm.

The meeting closed at 2015